

Librarian's Report
May 2015

Operations: Programming (May)

Adult Programming							Children's Programming							
PROGRAM/WEEK OF	4-May	11-May	18-May	25-May	Attendance Total	Attendance Ave./prog.	PROGRAM/WEEK OF	27-Apr	4-May	11-May	18-May	25-May	Attendance Total	Attendance Ave./prog.
Morning Book Group	10				10	10	Preschool Monday	5	0	0	7		12	3
Evening Book Group				8	8	8	Toddler Monday	2	2	17	0		21	5
SciFi Book Group				0	0	0	Stay & Play Monday	2	0	6	0		8	2
e-Reader Seminar					0	0	Preschool Tuesday	7	2	14	12	11	46	12
Play Group					0	0	Toddler Tuesday	24	4	18	21	21	88	22
Monday Knitting	4	6	7		17	6	Stay & Play Tuesday	15	6	12	12	15	60	15
Thursday Evening Knitting					0	0	Preschool Wednesday	7	0	3	0	11	21	5
Zimpritch Symposium					0	0	Toddler Wednesday	11	6	0	4	0	21	5
Zimpritch Reading					0	0	Babies Wednesday	10	8	2	10	6	36	9
Socrates Café	8				8	8	Stay & Play Wednesday	20	8	10	15	10	63	16
							Preschool Thursday	25	0	3	8	5	41	10
							Toddler Thursday		25	18	18	23	84	28
							Musical Story Hour	20					20	20
							Stay & Play Thursday	15	10	20	15	18	78	20
							Babies Friday	11	11	8	13	13	56	14
							Preschool Friday	11	0	2	0	3	16	4
							Stay & Play Friday	8	8	10	10	10	46	12
							Family Saturday	7	13		3	6	29	10
							Stay & Play Saturday	10	10		8	12	40	13
							Read to Winston		2	4	3	3	12	4
							Read to Maddie	3		2	1	0	6	2
Weekly Total	22	6	7	8	43	8	Weekly Total	213	115	149	160	167	804	11
Weekly Program Count	3	1	1	2	7		Weekly Program Count	19	19	18	20	17	76	
Weekly Average	7	6	7	4	6		Weekly Average	11	6	8	8	10	11	
Total Monthly Programs	7						Total Monthly Programs	76						
Average Programs per week	2						Average Programs per week	19						

Circulation: (May): n.b. - TML was open 26 days in May 2014 and 25 days in May 2015 (0.-4%) change).

	May	Apr.	Change: #	Change: %
Adult	4172	4561	-389	-8.53%
Children's	4223	4745	-522	-11.00%
YA	457	465	-8	-1.72%
Total	8852	9771	-919	-9.41%

Interlibrary loans:

Lent: 946

Borrowed: 1986

Other Statistics:

Reserves checked out: 1089

Informational Requests: 80

Reserves Placed: 635

Referrals: 2

Directional Queries: 41

Phone Renewals: 14

Electronic Usage Statistics													
	7/31/14	8/31/14	9/30/14	10/31/14	11/30/14	12/31/14	1/31/15	2/28/15	3/31/15	4/30/15	5/31/15	6/30/15	YTD Total
Overdrive													
Unique Users:	98	100	102	93	100	89	103	110	120	120	113		338
Total Checkouts:	348	356	304	288	266	251	342	398	419	410	387		3769
Holds:	N/A	59	44	38	37	59	80	82	87	88	88		N/A
Transparent Languages													
Unique Users:	3	2	3	2	1	4	3	12	6	7	8		39
Total Sessions:	5	4	10	6	1	8	6	28	14	20	20		122

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Adult: (May)

Day	Direction	Information	Phone Renewals	MINERVA Reserves	Referral	Search	ILL Form (OCLC)	Tech help (E-reader, PC, etc.)	Copies	Passes	Day Totals
May 1-2	4	18	2	3	0	1	0	5	0	0	33
May 4-9	20	45	13	16	1	10	4	20	10	1	140
May 11-16	30	50	11	29	4	25	2	16	6	0	173
May 18-23	35	71	10	55	2	24	4	28	9	4	242
May 25-30	20	40	11	50	0	12	1	20	7	1	162
	109	224	47	153		72	11	89	32		750
Grand Total	750										

Requests for Materials:

Owned: 59

ILL's: 39

Consider for Purchase: 0

Not verified/not found: 0

Request slips received: 38

Museum/Park Passes: 5

Children's: (May)

No longer collected separately. These numbers were subsumed into the May Circulation Statistics.

Technical Services:

Acquisitions & Withdrawals:

	Adult				Children's				Young Adult				Grand Total
	Fiction	Non-fic	Total Book	A/V	Fiction	Non-fic	Total Book	A/V	Fiction	Non-fic	Total Book	A/V	
May 31, 2015													
Purchase	64	35	99	26	33	23	56	67	13	7	20	3	271
Gift	2	6	8	4	2	1	3	3	0	1	1	0	19
Total	66	41	107	30	35	24	59	70	13	8	21	3	290
Withdrawn	6	7	13	1	5	2	7	2	3	0	3	2	28
Net Change	60	34	94	29	30	22	52	68	10	8	18	1	262

Building:

The LBC met on the 21st and 27th of May. The FF&E sub-committee of the Library Building Committee met twice: May 4th and 26th. There was a presentation of the furniture and FF&E budget to the TML Foundation on May 27th.

Grounds:

The structural steel for the upper level slab was erect in the Pond Cove Annex building. Interior work commences on the upper level to bring the original floor to the new level above the future Community Room. The structural steel framing elements and rough electrical and plumbing work were completed for the new addition.

Automation:

Nothing new to report.

Conferences & Meetings:

May:

Mtg. w/ Ben Harington re: Eagle Scout Project: May 1, 2015 – JRS

Movie Program Mtg. w/ K. Goody & A. Alexander: May 1, 2015 – JRS

FF&E Coordination Mtg w/ M. McGovern: May 4, 2015 – JRS

Facilities Use Committee: May 5, 2015 – JRS

TML Staff Mtg.: May 6, 2015 – JRS

Construction Mtg w/ G. Marles, M. McGovern, D. Reed, B. Hilfrank & M. Packard: May 6, 2015 – JRS

Mtg w/ M. McGovern re: July Shut-Down: May 6, 2015 – JRS

Personnel Advisory Committee: May 11, 2015 – KAG

Department Heads Mtg.: May 11, 2015 – JRS Absent (Vacation)

Shut Down Mtg w/ G. Marles, M. McGovern, D. Reed, B. Hilfrank & M. Packard: May 14, 2015 – JRS

Mtg w/ Kevin Davis re: SoPoPL Delivery Assistance for Shut-Down: May 19, 2015 – JRS

Construction Mtg w/ G. Marles, M. McGovern, D. Reed, B. Hilfrank & M. Packard: May 20, 2015 – JRS

LBC Meeting: May 21, 2015 – JRS

Board of Trustees Meeting: May 21, 2015 – JRS

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FF&E Subcommittee Mtg: May 26, 2015 – JRS

LBC Mtg May 27, 2015 – JRS

TML Foundation Mtg: May 27, 2015 – JRS

Old Business Concerns:

New Business Concerns:

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Comparison of FY2014 and FY2015 Circulation
May 2015

	July	August	September	October	November	December	January	February	March	April	May	June	Total	YTD
Adult (FY2014)	6893	6636	5743	5652	5383	5844	6338	5669	6132	5757	5891	5520	71458	65938
Adult (FY2015)	6351	5697	5386	5561	5145	5773	3972	4245	5034	4561	4172	0	55897	55897
# Difference	-542	-939	-357	-91	-238	-71	-2366	-1424	-1098	-1196	-1719	-5520	-15561	-10041
% Difference	-7.86%	-14.15%	-6.22%	-1.61%	-4.42%	-1.21%	-37.33%	-25.12%	-17.91%	-20.77%	-29.18%	-100.00%	-21.78%	-15.23%
YA (FY2014)	905	920	543	596	581	497	537	587	514	509	596	641	7426	6785
YA (FY2015)	839	709	540	545	527	595	371	467	452	465	457	0	5967	5967
# Difference	-66	-211	-3	-51	-54	98	-166	-120	-62	-44	-139	-641	-1459	-818
% Difference	-7.29%	-22.93%	-0.55%	-8.56%	-9.29%	19.72%	-30.91%	-20.44%	-12.06%	-8.64%	-23.32%	-100.00%	-19.65%	-12.06%
Children (FY2014)	7159	6091	5100	5187	4904	4177	5219	5210	5473	5285	5222	5808	64835	59027
Children (FY2015)	6765	5822	5232	4961	4543	4491	3469	4484	4998	4745	4223	0	53733	53733
# Difference	-394	-269	132	-226	-361	314	-1750	-726	-475	-540	-999	-5808	-11102	-5294
% Difference	-5.50%	-4.42%	2.59%	-4.36%	-7.36%	7.52%	-33.53%	-13.93%	-8.68%	-10.22%	-19.13%	-100.00%	-17.12%	-8.97%
Monthly Total (FY2014)	14957	13647	11386	11435	10868	10518	12094	11466	12119	11551	11709	11969	143719	131750
Monthly Total (FY2015)	13955	12228	11158	11067	10215	10859	7812	9196	10484	9771	8852	0	115597	115597
# Difference	-1002	-1419	-228	-368	-653	341	-4282	-2270	-1635	-1780	-2857	-11969	-28122	-16153
% Difference	-6.70%	-10.40%	-2.00%	-3.22%	-6.01%	3.24%	-35.41%	-19.80%	-13.49%	-15.41%	-24.40%	-100.00%	-19.57%	-12.26%

TML Circulation Graph

